

## **GRADUATE COUNCIL MINUTES**

### **April 6, 2016**

The Graduate Council met at 12:30pm in 129 Himes with the following members present: Chance, Day, de Queiroz, Gansle, Harrison, Kelso, Lane (ex-officio), Lockridge, Marchand, Massé (ex-officio), Matthews, Ortner, Page, Perry, Pojman, and Spivey. Absent members were Broussard, Eades, Euba, Lee (ex-officio), Lindau, McKillop, and Mocan.

#### **Minutes of April 6, 2016**

The minutes from the April 6, 2016 meeting was moved to be approved by Kelso, seconded by Marchand, motion was passed.

#### **Dean's Report**

Massé mentioned a few items for the council to think about for the May meeting.

- Dean's Representatives: Chance created a document with suggestions to revise the dean's representative policy. Massé will create a second proposal. The Graduate Council will review both documents and discuss at the May meeting.
- Economic Development Assistantships: Several faculty members who submitted proposals for the EDAs have requested feedback from the awards committee. Is this appropriate?
- SYKPE: A policy needs to be confirmed at the next meeting.
- Final and General Exams: A policy needs to be created to have uniformed guidelines for failed exams.
- Open Defense: There is no policy on mandating a defense to be open to the public. Should a policy be created?

#### **Academic Affairs Report**

No report.

#### **Chairs Report**

New Graduate Council Member: Wes Harrison, Professor in Agricultural Economics, has been added to the Graduate Council. He will be the new College of Agriculture representative in the fall.

LSU Libraries: Gina Costello, Associate Dean for Technology Initiatives, and Peggy Hoon, Director of Copyright Policy and Education presented information on Digital Commons. Digital Commons was purchased for electronic transfer of dissertations. This is a new program to assist with the process. The purpose is for discoverability, to reclaim institutional scholarship, and to involve partnerships across campus. This is an open access repository and will allow the documents to be more accessible. The Libraries worked with ORED to purchase bepress Digital Commons. The software is used by over 400 institutions. The site will be available in a few weeks (<http://digitalcommons.lsu.edu>). The program will have ETDs, E-journal publishing (editor of journal and can have space to have peer reviewers), faculty profile pages, and a conference platform. The program is designed for institutional repositories. There is full support for

upgrades, customizable, usage metrics, and unlimited storage. It can use other types of files and multiple medias.

The current ETD lifecycle and workflow is that the student drafts the ETD, advisors review the ETD, Graduate School approves, and the ETD is published on the web. With Digital Commons, information can be added like the advisor, committee members, college, department, and degree name.

The council asked if approved journal articles can be a part of the dissertation and if this was a copyright issue. As long as the publisher of the journal gives approval that the article can be part of the dissertation, there is no copyright issue. This will not be an issue for the repository or submission of the ETD. During the workflow process, a box will be available to check if the document has been published before.

The Graduate School has policies regarding embargoing a document once submitted. ETD's will be posted and hosted by LSU, but not copyrighted. The option to embargo is up to the student. Students need to be advised that once the document is published with open access that the document may not be allowed to be published (i.e. a book). The length of time a document is withheld is up to the student. This process will no longer be decided by the Graduate Council.

In 2014, ProQuest was purchased to digitalize documents from 1935-2010. Most students gave rights to ProQuest to load the documents. About 9000 were digitalized and are ready to be added to Digital Commons. Additional funds are needed to scan, copy, and create a PDF for the remaining documents that have not already been scanned.

Graduate School approval is required for the documents. Once the document is loaded to the website, the document will have search ability. The copyright belongs to the student authors. Permission of the author is required before reprinting. Alumni will be notified by the Libraries, if resources are available, to ask if the student does not want the document to have open access. The student can ask the library to lock access.

Peggy Noon is available to discuss with students their rights as authors and information regarding signing with publishers.

Andy Maas, Assistant Vice President for Research: Andy assists with commercializing portfolios for the university. Employees sign bylaws for intellectual property rights belonging to the university. LSU releases the rights to the authors for things like dissertations and theses. Technology used for a patent may not be released. Anything using software or is data based still needs to be reviewed. It is critical for students to work with advisors to be aware of the university's policies. Any questions, concerns, wanting to discuss rules of copyright or intellectual property, please contact Andy.

Boyd Adventures of Research: Marchand mentioned that the first of the talks is on April 24<sup>th</sup> at 2:00PM at the School of Music and invited everyone to attend. She encouraged the council members to invite graduate students. A reception will follow after the talk. The group hopes to have two events each semester and have presentations from across disciplines.

## Old Business

## New Business

Doctor of Design in Cultural Preservation Program: Alkis Tsolakis and Lake Douglas were present to discuss the request for a Doctor of Design in Cultural Preservation. The program is similar to the Doctor of Musical Arts (DMA). Deans, Graduate School, and Provost are supportive of the proposal. The Board of Regents staff advised the College of Art and Design to not go with a PhD, but to create the program similar to the DMA. A letter of intent was submitted and approved two years ago. Currently the master's degree is the terminal degree. A few universities across the country have a Doctor of Design program. This program is interdisciplinary with the preservation of culture in Louisiana. There is a market and demand for the program by those employed in Louisiana.

The proposal has four areas of concentration: History and Theory of Material Culture, Environmental Policy, Fabricative Materials and Technology, and Museum Studies. This degree would build on the strengths of the programs and existing faculty in Art, Architecture, Interior Design (no graduate degree program), and Landscape Architecture. The council was concerned with having the ability to hire new faculty as the program progresses. The college will use creative ways to obtain new hires as necessary. Currently the college has fifteen faculty lines open. The professionals in the program should be able to assist with teaching undergraduate courses. There has been an increase in the number of applications for faculty hires with individuals who have advanced degrees.

Individuals in the public and private sectors may want to complete the program for licensure. Individuals who are already doing research and want to earn an advanced degree may apply to the program. The degree is geared towards professionals. The council did bring concerns about the low stipend for graduate assistants and if the professionals would actually leave a higher paying job. The Provost recently agreed to allow the college to increase graduate assistant stipends over the next several years in order to be in compliance with PS21. The college is working to find external funding and use student excellent fees to increase stipends. Should the courses be offered at times or in ways that professionals can take the courses (i.e. online, at night, etc.)? The college expects four to six students to begin the program and build to twelve to sixteen students in three to four years. The college will be very selective in admitting students at the beginning. Some current students may wish to continue their studies with this degree. Additional courses will be developed once the degree is approved. The college will include that the department chairs, faculty bodies, and curriculum committees have approved the degree.

Massé will notify the college of the Graduate Council's concerns of the ability to hire new faculty, creating new courses, graduate assistant salaries, and the interdisciplinary section needs to be explained more. The college may wish to address these things before the proposal is submitted to Academic Affairs. Chance moved to approve and Pojman seconded the motion. The motion was passed with eight council members approving, two opposing, and one abstention.

**Executive Session**

**Standing Committee Reports**

**Promotion and Tenure Committee:** No report.

**Graduate Faculty:** No report.

**Awards Committee:** No report.

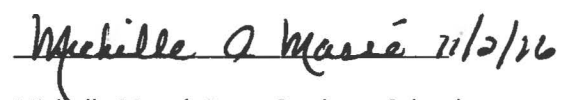
The meeting adjourned at 2:10pm.

Recorded by:



Chantelle Collier, Assistant to the Dean

Approved by:



Michelle Massé, Dean Graduate School